

To
The Managing Director
Citizens' Urban Co-operative Bank Ltd
K.R.P Marg, NamNang,
Gangtok 737101, Sikkim

Sub: Application for the post of **Officer Cadre (General)** at Citizens' Urban Co-operative Bank Ltd, Gangtok

In terms of the recruitment notification published by Bank on 02-03-2024, I want to apply for the post **Officer (General)**. In support of my candidature, I furnish my bio-data, educational qualifications etc as below.

- 1) Name :
- 2) Age as on 31.01.2024 :
- 3) Date of birth :
- 4) Father's name :
- 5) Mother's Name :
- 6) Whether married :
- 7) Address for communication :
 - a) Present :
 - b) Permanent :
(All communication if required will be made in present address)
- 8) If permanent resident of Sikkim :
(If yes, submit copy of COI certificate / Aadhaar/ Voter card)
- 9) Category :
(SC/ST/OBC/General /Other)
- 10) Contact No:
 - i) Phone / Mobile :
 - ii) Alternate Mobile :
- 11) E-mail address :



12) Educational Qualifications:

Year of passing	Qualification	School / College	Board/ University	Specialisation or Subjects	Total marks	%of Marks obtained	Division / class	Any other relevant information
	SSC / 10 th Standard							
	HSC / 12 th Standard							
	Graduation							
	Post graduation							
	Any other							

(Self attested copy of all the educational qualification certificates / residential certificate / Date of Birth certificate etc must be enclosed with this Bio-data)

Please explain gaps (in education) , if any :

13) Work experience :
(Working experience in govt deptt/ project/ University/ corporate house/ Bank may be mentioned)

14) Strengths and Weaknesses :

15) Hobbies / interests :

16) Languages known :

17) Any other information you would like to provide in particular regarding IT related training attended/ data storage/ MIS related matters :

18) If any advance / loan availed from any Bank / organisation :

19) Application Fees paid (Non –Refundable) : Rs.....date
(counterpart of the application fee paid should be enclosed)

I hereby declare that information / particulars mentioned above are true to the best of my knowledge and belief. If any information found wrong at any stage , my candidature will be treated cancelled and I will be solely responsible for all related consequences. Decision of the Bank Management will be final and acceptable to me.

Signature
(Name:.....)
Date:
Place: